

## LOT SPLIT APPLICATION

**CUMING COUNTY PLANNING AND ZONING DEPARTMENT**  
200 S. Lincoln, Rm. 202, West Point, NE 68788 Phone (402) 372-6008 Fax (402) 372-6013

Permit No. **LS#** \_\_\_\_\_

Application Date \_\_\_\_\_

**DIRECTIONS:** *Contact Cuming County Planning and Zoning Department if you have any questions.*

1. Fill out the form completely. Please print or type, or electronically, print and submit. **This form is 8.5" x 14"**
2. Verify that all information is complete and correct.
3. Filing fees – Administrative Lot Split = \$50; Subdivision / Lot Split = \$100;  
Preliminary Plat = \$100 + \$10/lot; Final Plat = \$100; Vacation of plat = \$50
4. Filing Fee is non-refundable.

Planning Commission Meeting (if needed) \_\_\_\_\_ Board of Supervisors Meeting (if needed) \_\_\_\_\_

Parcel # \_\_\_\_\_ Legal Description \_\_\_\_\_

Property Owner's Name \_\_\_\_\_

Address \_\_\_\_\_ City \_\_\_\_\_ State \_\_\_\_\_ ZIP \_\_\_\_\_

Home Phone \_\_\_\_\_ Mobile Phone \_\_\_\_\_ Email \_\_\_\_\_

Number of acres to be split off: \_\_\_\_\_

Reason for split: \_\_\_\_\_

Site address, if different than above: \_\_\_\_\_

Zoning District: \_\_\_\_\_

Flood Plain Zone \_\_\_\_\_ per NFIP FIRM No.: \_\_\_\_\_

Present Use of Parcel: \_\_\_\_\_

**Use of Proposed split parcel:** \_\_\_\_\_

**Use of Proposed remaining acres (original parcel):** \_\_\_\_\_

*A Survey is required for this application. The survey shall include location of any structure(s) on premises along with the dimensions of the proposed plat.*

Surveyor: \_\_\_\_\_ LS# \_\_\_\_\_ Address: \_\_\_\_\_

Have all Easement requirements been satisfied? **Yes** \_\_\_ **No** \_\_\_

Does the newly created lot have legal access from a public/County road which is recorded and will transfer to a new owner of the newly created lot in the future? **Yes** \_\_\_ **No** \_\_\_

### **Regarding this Lot Split:**

Prior to consideration of approval, the Applicant shall verify that none of the below actions need to be taken, if yes to any, this process will require Public Hearings by the Planning Commission and Board of Supervisors for approval.

1. A new street or alley is proposed. **Yes** \_\_\_ **No** \_\_\_
2. Vacations of streets, alleys, setback lines, or access control or easements are required or proposed.  
**Yes** \_\_\_ **No** \_\_\_
3. Such action will result in significant increases in service requirements, e.g., utilities, schools, traffic control, streets, etc.; or will interfere with maintaining existing service levels, e.g., additional curb cuts, repaving, etc. **Yes** \_\_\_ **No** \_\_\_
4. There is less street right-of-way than required by this Resolution or the Comprehensive Development Plan unless such dedication can be made by separate instrument. **Yes** \_\_\_ **No** \_\_\_
5. Such action taken with this lot split will result in a tract without direct access to a street or road.  
**Yes** \_\_\_ **No** \_\_\_
6. A substandard-sized lot or parcel will be created. **Yes** \_\_\_ **No** \_\_\_
7. This lot has been previously split in accordance with this Resolution. **Yes** \_\_\_ **No** \_\_\_

++++If yes was answered to any of the prior questions, explain below: (Public Hearings are required)

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

*This does not guarantee that the Lot Split will be accepted. It simply means that this application can now begin the review process and go before the Planning Commission and the Board of Supervisors, if so needed.*

Applicant Signature(s) (Please use blue ink) \_\_\_\_\_ Date \_\_\_\_\_

Applicant Signature(s) (Please use blue ink) \_\_\_\_\_ Date \_\_\_\_\_

**CUMING COUNTY TREASURER’S CERTIFICATIONS**

This is to certify that I find no regular or special taxes due or delinquent against the property described in the Surveyor’s Certificate and embraced in this plat as shown by the records of this office.

Cuming County Treasurer \_\_\_\_\_ Date \_\_\_\_\_  
(SEAL)

*Note: Upon approval, there will be a filing fee with the Register of Deeds (Clerk’s office) that is also your responsibility. You may choose to pay after approval or a statement will be sent by mail.*

**OFFICE USE ONLY**

**\_\_\_Approval of Administrative Lot Split:**

This Administrative Lot Split was approved by Cuming County on this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Date of review \_\_\_\_\_

\_\_\_\_\_  
Cuming County Zoning Administrator

\_\_\_\_\_  
Cuming County Board of Supervisors, Chair

\_\_\_\_\_  
Cuming County Clerk  
(SEAL)

**\_\_\_Approval of Application thru Public Hearings by:**

Approved \_\_\_\_\_ Denied \_\_\_\_\_

\_\_\_\_\_  
Cuming County Planning Commission, Chair Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

Approved \_\_\_\_\_ Denied \_\_\_\_\_

\_\_\_\_\_  
Cuming County Board of Supervisors, Chair Dated this \_\_\_\_\_ day of \_\_\_\_\_, 20\_\_.

ATTEST: \_\_\_\_\_  
Cuming County Clerk  
(SEAL)

Dated this \_\_\_\_\_ day of \_\_\_\_\_, 201\_\_.